

47th Annual Elders Gathering (less 3 Covid-19 years)  
August 14, 2023 (early check-in) With the EVENT August 15-16, 2023

Theme: "STRONGER TOGETHER"

Location: Vancouver Convention Centre, Ballrooms AB

EMAIL ALL QUESTIONS TO: [bcelders@telus.net](mailto:bcelders@telus.net)

PAY BY CHEQUE OR MONEY ORDER ONLY – WE DO NOT DO ETRANSFERS OR CREDIT CARDS

## INFO BOOTH REGISTRATION FORM

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CELL: \_\_\_\_\_

TYPE OF INFORMATION: \_\_\_\_\_

**PAYMENT: FEE PER BOOTH SPACE IS \$2,000 and includes the meal package for 1 person which will be delivered to you in the Vendor Area. These meals are 5-Star and will include 2 lunches, and 2 dinners (the meal package is NOT optional, and it costs \$400) outside food is not allowed to be brought in to the VCC.**

- The Info Booth Registration Fee is payable immediately with this form. The booth will be re-allocated after 2 weeks if payment is not received.
- Method of payment – cheque or money order only – made payable to the BC Elders Communication Center Society and mailed to 1415 Weiwaikum Rd. Campbell River, BC. V9W 5W9.
- Your cancelled cheque or money order stub will be your proof of payment. And you are welcome to confirm your booth at [bcelders@telus.net](mailto:bcelders@telus.net) after payment is sent.
- **Vendor/Info Booth people are advised to contact the office via email before mailing application in case there are no more spaces if you are filling out this application in 2023.**

### **SET UP OF BOOTH:**

Booths are to be set up no later than 9:00 am on Tuesday AUGUST 15, 2023

### **OPEN HOURS OF BOOTHS**

- MONDAY SET-UP 12:00 PM TO 5:00 PM, AUGUST 14, 2023
- TUESDAY OPEN 9:00 AM TO 9:00 PM **Spaces will open for you at 8 am both days. NO earlier.**
- WEDNESDAY OPEN 9:00 AM TO 9:00 PM (everything must be out of the vendor space by 11 pm)

## **GUIDELINES:**

- Vendors will also be **required** to donate 2 items, which will be collected at the time of check-in at the Vendor Area, which will be used to honour both the Reigning 2023 and as giveaways for the Elders.
- The 2023 Elders Gathering Core Committee, BCECCS Board of Directors and workers and volunteers are not responsible for lost or stolen items or injury.
- Vendors may **not** sell food or drinks.
- **Vendors and Info Booths MAY sell raffle tickets throughout the 2 days of the Gathering**, but are not permitted to sell 50/50 tickets, as this will be done by the BCECCS Society. RAFFLES ARE ENCOURAGED AS THE ELDERS LOVE THEM!
- All Raffles must be registered in the Vendor Area at check-in, and all draws must be held the evening on AUGUST 16, 2023, on stage in the Main Gathering Hall at approximately 6 pm.
- No burning will be allowed in the booths as some elders have respiratory ailments.
- One table and 2 chairs will be provided for each vendor. Due to fire regulations these tables will remain where they have been placed. And you may not switch booth spaces as they will be numbers with your name tag on them.
- Electrical outlets will **NOT** be available for vendors unless you pay the fee for them. In 2019 it was \$106 each, if you need one, note that on the form and we will let you know the price next year when they know it and you can pay that part directly to the facility.
- Notice of cancellation must be provided by July 1, 2023. Any cancellations after this date will not be issued refunds.
- If a Vendor does not set-up their booth by 9:00 am on Day 1 (August 15, 2023) of the Gathering, the booth will be re-rented with no refund to the original Vendor.
- There will be a wait list for anyone interested in a 2<sup>nd</sup> booth space and these will be assigned July 1, 2023, if there are some unrented.
- **There is also a further option for info booths. If you would like your small pamphlet/brochure inserted into ALL the Elders Registration Bags it will be done for a fee of \$500 and must be shipped to the same address as this form by July 10<sup>th</sup>, 2023.**

I have read and agree to all the above guidelines:

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Signature of Applicant

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Date

Please **Mail** completed Vendor Form with cheque or money order made payable to:  
BC Elders Communication Center Society, 1415 Weiwaikum Rd. Campbell River, BC, V9W 5W9