

47th Annual Elders Gathering (less 3 Covid-19 years)

IS AUGUST 15-16, 2023

Theme: "STRONGER TOGETHER"

Location: Vancouver Convention Centre, East Building, Ballrooms AB

EMAIL ALL QUESTIONS TO: [bcelders@telus.net](mailto:bcelders@telus.net)

PAY BY CHEQUE OR MONEY ORDER ONLY – WE DO NOT DO ETRANSFERS OR CREDIT CARDS

## CRAFT VENDOR REGISTRATION FORM

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

F.N./NATION: \_\_\_\_\_ CELL: \_\_\_\_\_

TYPE OF CRAFT: \_\_\_\_\_

**PAYMENT: FEE PER BOOTH SPACE IS \$700 and does not include food.**

**There is a Food Court across the street from the Vancouver Convention Centre and there is an underground walkway to get there.**

- Vendor booth registration fee is payable immediately with this form. The booth will be re-allocated after 2 weeks if payment is not received. **NO POSTDATED CHEQUES.**
- Method of payment – **cheque or money order only** – made payable to the BC Elders Communication Center Society and mailed to 1415 Weiwaikum Rd. Campbell River, BC. V9W 5W9.
- Your cancelled cheque or money order stub will be your proof of payment, no invoices or receipts will be issued. Though you are welcome to confirm your booth at [bcelders@telus.net](mailto:bcelders@telus.net) after payment is sent.
- **Vendors are advised to contact the office via email before mailing an application in case there are no more spaces available if you are filling out this application in late spring.**

### **SET-UP OF BOOTH:**

Booths are to be set up no later than 8:00 am on Tuesday, AUGUST 15, 2023.

### **OPEN HOURS OF BOOTHS**

- MONDAY SET-UP 12:00 PM TO 5:00 PM, AUGUST 14, 2023
- TUESDAY OPEN 8:00 AM TO 8:00 PM **Spaces will open for you at 7:30 am each day. NO earlier.**
- WEDNESDAY OPEN 8:00 AM TO 8:00 PM (everything must be out of the vendor space by 11 pm)

**GUIDELINES:**

- Vendors will also be **required** to donate 2 items, which will be collected at the time of check-in at the Vendor Area, which will be used to honour the Reigning 2023 King and Queen.
- The 2023 Elders Gathering Core Committee, BCECCS Board of Directors and workers and volunteers are not responsible for lost or stolen items or injury.
- Vendors may **not** sell food or drinks.
- **Vendors CAN sell raffle tickets throughout the 2 days of the Gathering, but are not permitted to sell 50/50 tickets, as this will be done by the BCECCS Society. RAFFLES ARE ENCOURAGED AS THE ELDERS LOVE THEM.**
- All Raffles must be registered in the Vendor Area at check-in, and all draws must be held the evening of AUGUST 16, 2023, on stage in the Main Gathering Hall at approximately 6 pm.
- No burning will be allowed in the booths as some elders have respiratory ailments.
- One table and 2 chairs and a 10’x10’ space will be provided for each vendor. Due to fire regulations these tables will remain where they have been placed. And you may not switch booth spaces as they will be numbers with your name tag on them.
- Electrical outlets will **NOT** be available for vendors unless you pay the fee for them. It is \$122 each, if you need one.
- Notice of cancellation must be provided by July 1<sup>st</sup>, 2023. Any cancellations after this date will not be issued refunds.
- If a Vendor does not set-up their booth by 8:00 am on Day 1 (August 15, 2023) of the Gathering, the booth will be re-rented with no refund to the original Vendor.
- **Any vendor interested in renting a 2<sup>nd</sup> booth space should inquire with our office.**

I have read and agree to all the above guidelines:

---

Signature of Applicant

---

Date

**Please Mail completed Vendor Form with cheque or money order made payable to:**

**BC Elders Communication Center Society  
1415 Weiwaikum Rd. Campbell River, BC, V9W 5W9**