

43rd Annual BC Elders Gathering
July 22 (early registration) July 23, 24, 2019
"ALL MY RELATIONS"

Location: Vancouver Convention Centre

Phone: 250-286-9977 (Please DO NOT fax forms)

Email: bcelders@telus.net Website: www.bcelders.com

INFORMATION BOOTH APPLICATION FORM

NAME OF ORGANIZATION: _____

ADDRESS: _____

CONTACT NAME: _____

EMAIL: _____

ON-SITE CELL: _____ WEBSITE: _____

TYPE OF INFORMATION: _____

PAYMENT: FEE PER BOOTH SPACE IS \$1300 and includes the meal package for 1 person which will be delivered to you at your booth. These meals are 5 Star and will include 2 lunches, and 2 dinners (the meal package is NOT optional, and it costs \$300).

Method of payment – cheque or money order – made payable to BC Elders Communication Center Society and mailed to the above address.

E-transfer is NOT available as it is difficult to track where deposits potentially could go since they are able to be e-transferred into any bank account in the world. So, we will be sticking to doing cheque or money orders only with stubs for proof.

SET UP OF BOOTH:

Booths are to be set-up no later than 9:00 am on Tuesday, July 23, 2019

OPEN HOURS OF VENDOR AND INFORMATION BOOTHS

- ≡ MONDAY SET-UP 12:00 PM TO 4:00 PM, July 22, 2019
- ≡ TUESDAY OPEN 9:00 AM TO 9:00 PM
- ≡ WEDNESDAY OPEN 9:00 AM TO 9:00 PM

GUIDELINES:

≡ INFORMATION BOOTH organizations will also be **required** to donate 3 items of their choosing, which will be collected at the time of check-in at the Booth Area, which will be used to honour the Reigning 2019 King and Queen, and both the incoming 2020 King and Queen and the most recent 2018 King and Queen from Cowichan.

- ≡ The 2019 Elders Gathering Core Committee, workers and volunteers are not responsible for lost or stolen items or injury.
- ≡ Vendor Booths and Info Booths may **not** sell food or drinks.
- ≡ Info Booths may sell raffle tickets throughout the first 2 days of the Gathering, but are not permitted to sell 50/50 tickets, as this will be done only by the BCECCS Society.
- ≡ All Raffles must be registered at time of check-in at the Booth Area, and all draws must be held in the evening on July 24 , 2019 in the Main Gathering Room and all winner's names must be posted at the Booth Area Check-in immediately after draws are held that night to allow for winners to pick-up their prizes.
- ≡ No burning will be allowed in the booths as some elders have respiratory ailments.
- ≡ One table and 2 chairs will be provided for each vendor/Info booth.
- ≡ Electrical outlets will **NOT** be available for vendors/info booths.
- ≡ Notice of cancellation must be provided by June 1, 2019. Any cancellations after this date will not be issued refunds.
- ≡ If a Vendor/Info Booth is not set-up by 9:00 am on Day 1 of the Gathering, the booth will be re-rented with no refund to the original Vendor/Info Booth organization.

I have read and agree to all of the above guidelines:

Signature of Applicant

Date

Please Mail completed Vendor Form with cheque or money order made out to:

**BC Elders Communication Center Society
1415 Weiwaikum Rd. Campbell River, BC, V9W 5W9**

