

41st Annual BC Elders Gathering

July 11-13, 2017

“Wisdom & Knowledge”

Strathcona Gardens Recreation Complex, Campbell River, BC

Phone: 250-286-9977 (Please DO NOT fax forms)

Email: bcelders@telus.net Website: www.bcelders.com

INFORMATION BOOTH APPLICATION FORM

NAME OF ORGANIZATION: _____

ADDRESS: _____

CONTACT NAME: _____

EMAIL: _____

ON-SITE CELL: _____ WEBSITE: _____

TYPE OF INFORMATION: _____

PAYMENT: FEE PER BOOTH SPACE IS \$500 plus meal package with tickets for 3 continentals, 3 lunches and 2 feasts (optional) \$150 per person.

- **INFORMATION BOOTH SPACE IS LIMITED**
- **ORGANIZATIONS WILL NOT BE AUTOMATICALLY APPROVED so please DO NOT send payment yet.**
- **All interested organizations need to apply for a space and will be contacted a.s.a.p about their being allotted a space, and will then be asked to send in payment to secure that space.**
- **Method of payment – cheque or money order – payable to BC Elders Communication Center Society**
- **There will be no changing spaces once one has been assigned.**
- **Our INFORMATION BOOTHS will be mixed in with our Vendor Booths and will be open to the public as well as the Elder’s Delegates and their support people to maximize your exposure.**
- **INFORMATION BOOTHS WILL BE OPEN FOR 28 HOURS MAXIMUM.**

SET UP OF BOOTH:

Booths are to be set up no later than 9:00 am on Tuesday, July 11th, 2017

OPEN HOURS OF BOOTH/HEALTH SCREENING ARENA

- **MONDAY SET-UP 12:00 PM TO 4:00 PM, July 10th, 2017**
- **TUESDAY OPEN 8:00 AM TO 8:00 PM**
- **WEDNESDAY OPEN 8:00 AM TO 8:00 PM**
- **THURSDAY OPEN 8:00 AM TO 12:00 PM**

GUIDELINES:

- Successful INFORMATION BOOTH organizations will also be **required** to donate 3 items of their choosing, which will be collected at the time of check-in at the Booth/Health Screening Arena Station, which will be used to honour the Reigning 2017 King and Queen, and both the incoming 2018 King and Queen and the most recent 2016 King and Queen from Williams Lake.
- The 2017 Elders Gathering Core Committee, workers and volunteers are not responsible for lost or stolen items or injury.
- Vendor Booths and Info Booths may **not** sell food or drinks.
- Info Booths may sell raffle tickets throughout the first 2 days of the Gathering, but **are not** permitted to sell 50/50 tickets, as this will be done by the BCECCS Society/Host only.
- All Raffles must be registered at the Booth/Health Screening Arena Station, and all draws must be held in the evening on July 12th, 2017 in the main arena (time will be announced to all vendors/Info booths, delegates) and all winner's names must be posted at the Booth/Health Arena Station immediately after draws are held that night to allow for winners to pick-up their prizes.
- No burning will be allowed in the booths as some elders have respiratory ailments.
- One table and 2 chairs will be provided for each vendor/Info booth.
- Electrical outlets **will not** be available for vendors/info booths.
- Notice of cancellation must be provided by June 15, 2017. Any cancellations after this date will not be issued refunds.
- If a Vendor/Info Booth is not set-up by 9:00 am on Day 1 of the Gathering, the booth will be re-rented with no refund to the original Vendor/Info Booth organization.

I have read and agree to all of the above guidelines:

Signature of Applicant

Date

Please **Mail** completed Vendor Form with cheque or money order to:

**BC Elders Communication Center Society
1415 Weiwaikum Rd. Campbell River, BC, V9W 5W9**